



## Meeting of the Board of Directors

Date: Friday, November 20, 2020  
Time: 11:00 – 2:00 p.m. Regular Session  
Place: BCRD Conference Room, Community Campus; meeting held virtually per Zoom invites below

### Regular Session of the Board of Directors (11:00PM – 2:00PM)

1. Review of Prior Meeting Minutes:  
10-16-2020 Regular Session (ACTION ITEM)
  
2. Administrative Updates and Topics for Consideration:
  - a. Recommendation from Board Vice President to approve cash disbursements for October 2020 and authorize payment of bills and payroll for November 2020 when they become due. Consideration of approval of September monthly credit card statements of Executive Director. (ACTION ITEM)
  - b. Review of Net Asset Activity 9/30/2020 and Designation of Unassigned Fund Balance for end of 2019 – 2020 Fiscal Year (ACTION ITEM)
  - c. Review and consideration of medical, dental, and vision insurance renewal costs and alternative plans for calendar year 2021. Financial comparison of prior two years. (ACTION ITEM)
  - d. Finance Report – Review and consideration of September 2020 financial statements (ACTION ITEM)
  
3. Old Business:
  - a. Altru progress Update (ACTION ITEM)
  
4. New Business:
  - a. Hulen Meadows Pond (DISCUSSION ITEM)
  
5. General Department Updates:
  - a. Executive Director Summary
  - b. Programs updates
    - i. Youth basketball (ACTION ITEM)
    - ii. HUB Contingency Plan in the event BCSD goes to “Plan C” (DISCUSSION)
    - iii. COVID updates and impact on programs
  - c. Trails updates

- i. Nordic pass sales
- d. Development updates

6. Executive Session: Personnel Matters per Idaho Statue 74-206(a)

Participation Information:

Topic: November Board Meeting

Time: Nov 20, 2020 11:00 AM Mountain Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/87074662703?pwd=NDhnd0NYZ1J1ZHlxSDZ3WUd5MHFKdz09>

Meeting ID: 870 7466 2703

Passcode: 430722

One tap mobile

+13462487799,,87074662703#,,,,,0#,,430722# US (Houston)

+16699006833,,87074662703#,,,,,0#,,430722# US (San Jose)

Dial by your location

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

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+1 312 626 6799 US (Chicago)

+1 929 436 2866 US (New York)

+1 301 715 8592 US (Washington D.C)

Meeting ID: 870 7466 2703

Passcode: 430722

Find your local number: <https://us02web.zoom.us/u/kbCYYOHiz0>

*Anyone needing special accommodations to participate in this meeting should contact the Blaine County Recreation District at (208) 578- 2273*

**BLAINE COUNTY RECREATION DISTRICT**  
**Minutes for the Regular Session of the Board of Directors**  
**Friday, October 16, 2020**

**Group: Blaine County Recreation District Board of Directors**

**Date: Friday, October 16, 2020**

**Time: 12:00PM to 3:00PM Regular Session**

**Place: BCRD Conference Room, Community Campus; meeting held virtually per Zoom invites**

**Present at meeting:**

Board members: Mike Burchmore, Mary Fauth, and Mark Mary

BCRD staff: Mark Davidson, Eric Rector, Joan Kino, Morgan Buckert, Holly Gawlinski, Jenna Vagias, and Lance Levy

Guests: Teresa Gregory

**Public Session – Regular Session of the Board of Directors (12:00PM-3:00PM)**

Call to order at 12:02PM.

**1. Review of Prior Meeting Minutes**

**9-18-2020 Regular Session**

Mark Mary motioned to approve the 9-18-20 regular session minutes. Mary Fauth seconded. The motion passed unanimously.

**10-7-2020 Special Session**

Mary Fauth motioned to approve the 10-7-20 special session minutes. Mark Mary seconded. The motion passed unanimously.

**2. Administrative Updates and Topics for Consideration**

**a. Recommendation from Board Vice President to approve cash disbursements for September 2020 and authorize payment of bills and payroll for October 2020 when they become due. Consideration of approval of August 2020 monthly credit card statement of Executive Director.**

Mary Fauth asked for clarification on several different items, including some legal fees. Mike Burchmore explained that the legal fees were related to some requests to guy easements from the BCRD. Mary Fauth recommended approval of cash disbursements for September 2020 and authorized payment of bills and payroll for October 2020 when they become due, as well as approval of the August 2020 monthly credit card statement of the Executive Director. Mark Mary seconded. The motion passed unanimously.

**3. Old Business**

**a. Discussion of fall and winter Community Campus programs**

Jenna Vagias gave an update on programs at the Community Campus. She explained that the risk assessment changed to red yesterday, so the BCRD cancelled soccer. She said that FitWorks is trending 77% lower than this time last year. She recommended that winter hours be kept the same as they are now, with no hours on Sunday. She also

recommended that we suspend the indoor soccer program because it is difficult to monitor and enforce safety protocols. Pickleball will continue up through orange, with facemasks. She recommended that indoor playground occur two days a week so that it can be thoroughly cleaned in between. Masks will be required in orange, and the program would be cancelled in red. Masks are required in FitWorks between 12:00PM and 1:00PM Monday through Friday. In red, masks will be mandatory even when working out, and when cases are upwards of 50 or more, she said they would consider closing the facility. The board discussed the potential options in various scenarios. Mark Mary motioned to approve the memorandum that was presented regarding the program operations COVID 19 protocols in fall 2020 and winter 2021. Mary Fauth seconded. The motion passed unanimously.

**b. Altru progress**

Lance Levy announced that he kicked off Altru on September 22<sup>nd</sup>. He gave the board an update on the Altru training and preparation. He said we need to get the first test run data files to Altru by the end of the day on Monday. They will import the data and map it in the database. By Nov. 18th, they will have a version of the database for us to review. We can start going in and making sure that records are correct, then we'll have about 1.5 months to add more fields or detail. Levy explained that the implementation timeline has changed. It was going to be first week of February, but now they are saying because we are converting two databases, the earliest we can go live would be March 1st. The board discussed how that date is not ideal because it is so close to the launch of several sports programs.

**4. New Business**

**a. Additional expenses for Galena Lodge to help decrease the number of people entering the lodge.**

Mike Burchmore announced that Don and Erin at Galena Lodge approached the BCRD about purchasing additional items to move more people outside of the lodge, including heaters and gazebo-type structures. Eric Rector added that he is waiting for a quote from our electrician on the next steps because it could be fairly complicated. Then, together, they will figure out what BCRD is responsible for and what they are responsible for. The costs could run around \$5-7k. Could cost \$5-7k. Mary Fauth motioned to approve up to \$7,500 for these additional expenses. Mark Mary seconded. The motion passed unanimously.

**b. Firefighter housing at Greenhorn station request for support from the BCRD**

Mike Burchmore stated that **who?** has asked the BCRD for support when they approach Idaho Transportation Department to build firefighter housing. Eric Rector stated that he has requested that they not have direct access from the housing to the bike path. Mark Mary motioned to have BCRD support this housing initiative and write a letter indicating so. Mary Fauth seconded. The motion passed unanimously.

**c. Boulder Mountain Tour support by the BCRD**

Mike Burchmore announced that the Boulder Mountain Tour will hold a virtual event. They are asking people to ski long distances at their homes or on local trails during a specific week. There will be no additional work on the part of the BCRD. The BCRD

usually gives participants a three-day pass, and they would like us to do that again. Participants would be given a coupon code they could redeem online and download a three-day pass. Mary Fauth motioned to provide the Boulder Mountain Tour three-day passes and sign the contract when it is finalized. Mark Mary seconded. The motion passed unanimously.

## **5. General Department Updates**

### **a. Community Campus updates**

Jenna Vagias announced that FitWorks had closed for cleaning and contact-tracing after a positive COVID case at the facility. The Hub programs are continuing uninterrupted. There were two staff members that were COVID-probable or positive but had no direct contact with children or other staff.

### **b. Trails updates**

Eric Rector gave an update about the trails. He said the Elkhorn tunnel on the WRT has been painted inside and out and has new lights, which was a big improvement. He added that winter prep is occurring on the North Valley Trails, and the pool will need to be winterized as soon as possible. Rector stated that there had been discussion about not having volunteers do courtesy patrol due to COVID. We could reach out to all of them and make sure they have passes and encourage them to go out and ski, but not in uniform or with nametags. Morgan Buckert announced that she and Sarah ? have worked on trail signage with QR codes with info about how to pay for day passes. Buckert said she has also updated the social distancing flyer. The board discussed volunteers in general, and whether a plan should be created for how to handle volunteers during COVID. Mark Davidson said he felt a clear volunteer COVID policy should be written.

### **c. Development updates**

Morgan Buckert summarized that in the last month we received the last two \$100k payments for the pool, \$50k from Disbrow, and \$4k for swim school for next year. A group of people who usually pay for a Galena benefit dinner package wanted to bring a bunch of additional people, so we got \$13k for that. She announced that Kellee Blondell got a grant for the Hub of \$5k a month from September through January. There have been many donations coming in with Nordic pass sales. In total, there have been \$13.5k in Nordic pin sales or donations with pass purchases. Buckert stated that she has received several calls from folks who will be sending money from family foundations, which should start coming in a week or two. Buckert gave a report on Nordic pass sales. She said they started last Monday, the 5th. For the same number of days last year, there were \$103k in sales and Nordic donations. This year there were \$150k. The board discussed the amount in pass sales brought in by courtesy patrol. It was determined that last year, around \$12k was brought in by courtesy patrol and trailhead boxes.

Buckert gave an update on the Galena Benefit plain. Jenny Busdon's involvement in the original decision-making process has been great for conveying the message to the community. Buckert said she is finalizing a snail-mail appeal that will be sent to 3k people on November 12<sup>th</sup>, which is when the invite would normally be sent. It will look

like an invite but will ask for people to send donations. Buckert will be contacting our previous donors reminding them of their gift last year and encouraging them to contribute, and she will send a mass email. Buckert stated that she and Busdon will approach some of the bigger donors personal to secure those gifts when the starts falling. Ski the Rails could potentially be held on January 30<sup>th</sup>, which would have been the day of the benefit. Finally, she announced that there will be five ski-free days throughout the season.

**d. Executive Director Summary – Review and consideration of August 2020 financial statements.**

Joan Kino presented the August 2020 financial statements. She said that net income for the month-to-date is \$18,313 down, if you normalize by taking out capex and earmarked fundraising. Year-to-date, net income is \$543,073 down, but \$136,292 to the positive when normalized. Year-to-date, program fees are down \$61k. Fundraising is down year-to-date \$619k. Most of that is earmarked fundraising. Wages and benefit, mostly seasonal wages and payroll taxes, are down to budget \$122k. \$118k of that is on the tax side, and \$95k of that tax-side savings is the Aquatic Center. Aquatic Center reconstruction is down \$866k. \$747 of that was spent in last fiscal year. North Valley Trails is down \$146k to budget. Most of that is the PistenBully that we did not purchase this year. The Quigley project is \$64k over budget, but that is a timing issue, and that will almost even out next month. Kino explained that year-on-year, normalized, we are up \$136k. She said that to normalize she took out earmarked donations and capex. For year-on-year revenues, program fees and pass fees, which is mostly FitWorks. Nordic season passes were up \$30k year-on-year. Other revenues were down in interest income and food and merch. Year-on-year, expenses are up less than 1% in payroll. We paid out some vacation and sick leave to Jim which drove that. Utilities are up year-on-year in sanitation and water. The restroom at Ritzau Park and the new toilet at Galena Lodge are driving that difference. Water is up in utilities because the Aquatic Center water was left on for construction this year. Mark Mary motioned to approve the August financials as presented. Mary Fauth seconded. The motion passed unanimously.

The regular session adjourned at 2:28PM.

Executive Session – Personnel Matters per Idaho Statute 74-206(a)

Mike Burchmore motioned to leave executive session and move back into regular session at 2:59PM. Mark Mary seconded. The motion passed unanimously. Mike Burchmore motioned that effective January 1<sup>st</sup>, 2021, new benefit-eligible employees start healthcare benefits as soon as possible, most likely the first of the month after their start date. Mark Mary seconded. The motion passed unanimously. Mike Burchmore motioned to provide Mark Davidson a spot bonus for two months of Cobra coverage during the time he is uninsured under BCRD's current policy. Mary Fauth seconded. The motion passed unanimously. Mike Burchmore motioned to adjourn the regular session meeting at 3:03PM. Mark Mary seconded. The motion passed unanimously.

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Mike Burchmore, BCRD Board President

Attest:

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Mark Mary, BCRD Board Member:

## 2021 Market Analysis GOLD OPTIONS - Blaine County Recreation District

*Totals include GOLD prices for - BRBD currently pays 100% of GOLD premium per employee.*

Benefits	2021 Pacific Source Renewal Gold 2000	Select Health Gold 2000	Regence Gold 2500	Blue Cross Gold 2000
Network	Navigator / St. Luke's	St. Luke's Health Partners	PPO	PPO
In Network - Office Visit Copay (Primary Care / Specialist)	\$25 / \$60	\$15 / \$30	\$30 / \$50	\$20 / \$40
In Network Deductible (Individual / Family)	\$2,000 / \$4,000	\$2,000 / \$4,000	\$2,500 / \$5,000	\$2,000 / \$4,000
Out of Network Deductible (Individual / Family)	\$10,000 / \$20,000	\$6,000 / \$12,000	\$5,000 / \$10,000	\$6,000 / \$12,000
Coinsurance (In/Out network)	25% / 50%	20% / 50%	30% / 50%	20% / 50%
Out of Pocket Max - In Network	\$5,500 / \$11,000	\$5,800 / \$11,600	\$8,000 / \$16,000	\$4,600 / \$9,200
Individual/Family - Includes Deductible	\$15,000 / \$30,000	\$20,000 / \$40,000	\$10,000 / \$20,000	\$13,800 / \$27,600
Out of Pocket Max - Out Network	No Deductible	\$100 Individual / \$300 Family - Tier 3/4	Same as In Network Deductible	\$500 Person - Tier 3/4
Individual/Family - Includes Deductible	\$10 Tier 1, \$45 Tier 2 20% Tier 3, 20% Tier 4	\$10 Tier 1, \$45 Tier 2 <b>After Deductible:</b> 20% Tier 3, 20% Tier 4	\$10 Tier 1, \$35 Tier 2 50% Tier 3 and 50% Tier 4	\$10 Tier 1, \$20 Tier 2 <b>After Deductible:</b> \$35 Tier 3 and \$50 Tier 4
Prescription Drug Deductible	Included	Included	Included	Included
Maternity	You pay nothing for specifically listed services.	You pay nothing for specifically listed services.	You pay nothing for specifically listed services.	You pay nothing for specifically listed services.
Wellness / Preventative Care	In Network - \$25 Copay 20 Annual Visit Max	In Network - \$30 Copay 20 Annual Visit Max	In Network - \$30 Copay 20 Annual Visit Max	In Network - Deductible then 20% Coinsurance 20 Annual Visit Max
Outpatient Rehabilitation Services Speech, Physical, Occupational	In Network - \$25 Copay 18 Annual Visit Max	In Network - \$15 Copay 18 Annual Visit Max	In Network - Deductible then 50% Coinsurance 18 Annual Visit Max	In Network - Deductible then 50% Coinsurance 18 Annual Visit Max
Chiropractic Care	In Network - \$25 Copay Unlimited Visits	In Network - \$15 Copay Unlimited Visits	In Network - \$30 Copay Unlimited Visits	In Network - \$20 Copay Unlimited Visits
Mental Health Chemical Dependency Services	Included - See Plan Summary for Benefits	Included - See Plan Summary for Benefits	Included - See Plan Summary for Benefits	Included - See Plan Summary for Benefits
Delta Dental / VSP Vision	Included - See Plan Summary for Benefits	Included - See Plan Summary for Benefits	Included - See Plan Summary for Benefits	Included - See Plan Summary for Benefits
<b>*2021 GROUP MONTHLY TOTAL</b>	<b>\$12,503.64</b>	<b>\$13,791.64</b>	<b>\$14,675.75</b>	<b>\$15,048.05</b>
HEALTH - EMPLOYEE TOTAL	\$9,083.00	\$10,128.00	\$10,912.14	\$11,152.56
DENTAL - EMPLOYEE TOTAL	\$818.89	\$818.89	\$818.89	\$818.89
VISION - EMPLOYEE TOTAL	\$217.43	\$217.43	\$217.43	\$217.43
DEPENDENT TOTAL - ALL PLANS	\$2,384.32	\$2,627.32	\$2,727.29	\$2,859.17
<i>Group Total - Difference from Current</i>	5%	16%	23%	27%
<b>2020 GROUP TOTAL HEALTH, DENTAL &amp; VISION</b>	<b>\$11,895.66</b>			



*\*2021 GROUP MONTHLY TOTAL includes the new Executive Director's premiums, however he is not accounted for in the 2020 Group Total Number that 2021 totals are compared to.  
DELTA DENTAL & VSP VISION RATES DID NOT INCREASE OR CHANGE FROM 2020*

Presented by Michelle Sandoz - Idaho Insurance Specialists

**2021 BLAINE COUNTY RECREATION DISTRICT  
Projected Totals According to Employee Census as of 1/1/2021**

*Totals only include GOLD rates for EMPLOYEES ONLY. Dependents are not included in these totals.*

<b>*EMPLOYEE MONTHLY TOTALS</b>	<b>2021 Pacific Source Renewal Gold 2000</b>	<b>Select Health Gold 2000</b>	<b>Regence Gold 2500</b>	<b>Blue Cross Gold 2000</b>
HEALTH INSURANCE	\$9,083.00	\$10,128.00	\$10,912.14	\$11,152.56
DELTA DENTAL	\$818.89	\$818.89	\$818.89	\$818.89
VSP VISION	\$217.43	\$217.43	\$217.43	\$217.43
<b>HEALTH, DENTAL &amp; VISION TOTAL</b>	<b>\$10,119.32</b>	<b>\$11,164.32</b>	<b>\$11,948.46</b>	<b>\$12,188.88</b>

<b>*EMPLOYEE ANNUAL TOTALS</b>	<b>2021 Pacific Source Renewal Gold 2000</b>	<b>Select Health Gold 2000</b>	<b>Regence Gold 2500</b>	<b>Blue Cross Gold 2000</b>
HEALTH INSURANCE	\$108,996.00	\$121,536.00	\$130,945.68	\$133,830.72
DELTA DENTAL	\$9,826.68	\$9,826.68	\$9,826.68	\$9,826.68
VSP VISION	\$2,609.16		\$2,609.16	\$2,609.16
<b>HEALTH, DENTAL &amp; VISION TOTAL</b>	<b>\$121,431.84</b>	<b>\$131,362.68</b>	<b>\$143,381.52</b>	<b>\$146,266.56</b>

*\*Totals are reflective of census effective January 1, 2021 & include 100% of GOLD premium per employee.*



**Presented by Michelle Sandoz - Idaho Insurance Specialists**

**Pacific Source Health Insurance Options  
GOLD 2000 vs. SILVER HSA 4500**

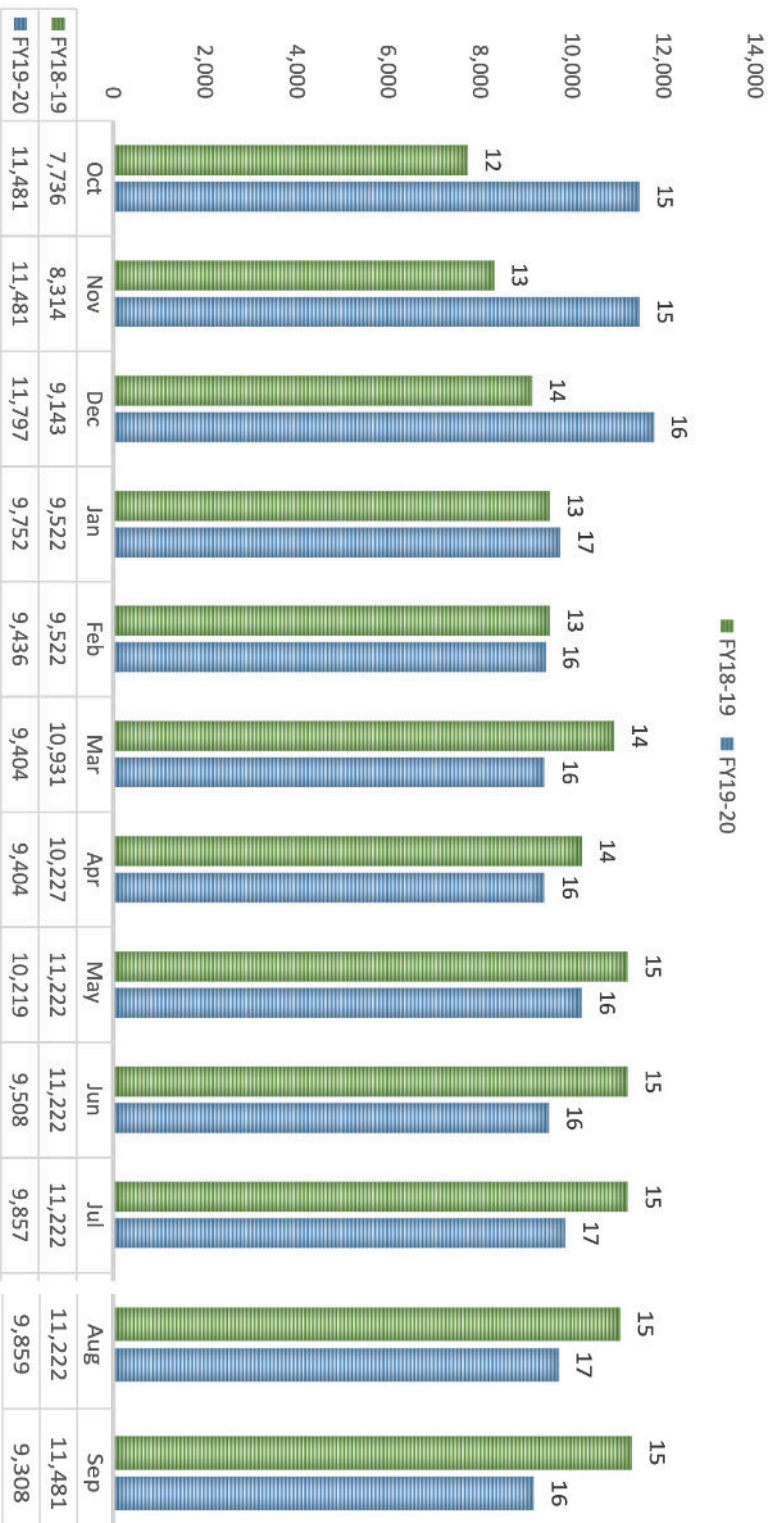
**Rates Effective 1/1/2021 - 12/31/2021**

AGE	GOLD	SILVER HSA	DIFFERENCE
0-14	\$220.00	\$181.00	\$39.00
15	\$240.00	\$197.00	\$43.00
16	\$248.00	\$203.00	\$45.00
17	\$255.00	\$209.00	\$46.00
18	\$263.00	\$216.00	\$47.00
19	\$271.00	\$223.00	\$48.00
20	\$279.00	\$230.00	\$49.00
21	\$288.00	\$237.00	\$51.00
22	\$288.00	\$237.00	\$51.00
23	\$288.00	\$237.00	\$51.00
24	\$288.00	\$237.00	\$51.00
25	\$289.00	\$237.00	\$52.00
26	\$295.00	\$242.00	\$53.00
27	\$302.00	\$248.00	\$54.00
28	\$313.00	\$257.00	\$56.00
29	\$322.00	\$265.00	\$57.00
30	\$327.00	\$269.00	\$58.00
31	\$334.00	\$274.00	\$60.00
32	\$340.00	\$280.00	\$60.00
33	\$345.00	\$283.00	\$62.00
34	\$350.00	\$287.00	\$63.00
35	\$352.00	\$289.00	\$63.00
36	\$354.00	\$291.00	\$63.00
37	\$357.00	\$293.00	\$64.00
38	\$359.00	\$295.00	\$64.00
39	\$364.00	\$299.00	\$65.00
40	\$368.00	\$302.00	\$66.00
41	\$375.00	\$308.00	\$67.00
42	\$382.00	\$314.00	\$68.00
43	\$391.00	\$321.00	\$70.00
44	\$403.00	\$331.00	\$72.00
45	\$416.00	\$342.00	\$74.00
46	\$432.00	\$355.00	\$77.00
47	\$450.00	\$370.00	\$80.00
48	\$471.00	\$387.00	\$84.00
49	\$492.00	\$404.00	\$88.00
50	\$515.00	\$423.00	\$92.00

AGE	GOLD	SILVER HSA	DIFFERENCE
51	\$537.00	\$441.00	\$96.00
52	\$562.00	\$462.00	\$100.00
53	\$588.00	\$483.00	\$105.00
54	\$615.00	\$505.00	\$110.00
55	\$643.00	\$528.00	\$115.00
56	\$675.00	\$552.00	\$123.00
57	\$702.00	\$577.00	\$125.00
58	\$734.00	\$603.00	\$131.00
59	\$750.00	\$616.00	\$134.00
60	\$782.00	\$642.00	\$140.00
61	\$810.00	\$665.00	\$145.00
62	\$828.00	\$680.00	\$148.00
63	\$851.00	\$699.00	\$152.00
64 +	\$864.00	\$710.00	\$154.00

<b>DELTA DENTAL EMPLOYEE RATE</b>	\$48.17
<b>VSP VISION EMPLOYEE RATE</b>	\$12.79

# MEDICAL INSURANCE COMPARISON



# BCRD Financial Dashboard Summary

Financial Review Period - September 2020

## Legend

	Behind plan or trend
	Close to plan or trend
	Ahead of plan or trend

<b>Total BCRD Income</b>						
<b>Statement</b>	<b>MTD to Budget</b>		<b>YTD to Budget</b>		<b>Year on Year</b>	
	Variance	Status	Variance	Status	Variance	Status
<b>Sep-20</b>						
Total Revenue	48,266		-571,524		513,894	
COGS	2,232		-14,704		-4,581	
Operating Expenses	10,450		-362,212		-228,365	
Capital Expenditures	121,265		-893,803		1,033,087	
Net income	-85,681		699,195		-286,248	

<b>Total BCRD Income</b>						
<b>Statement Categories</b>	<b>MTD to Budget</b>		<b>YTD to Budget</b>		<b>Year on Year</b>	
	Variance	Status	Variance	Status	Variance	Status
<b>Sep-20</b>						
Property Tax	-2,879		58,767		63,879	
Program Fees +	-8,131		-110,857		-102,365	
Passes	-5,968		39,534		-56,322	
Fundraising	66,339		-582,754		647,809	
Other Revenue	-1,095		23,786		-39,106	
Total Revenue	48,266		-571,524		513,894	
Cost of Goods Sold	2,232		-14,704		-4,581	
Wages & Benefits	-18,730		-141,206		-21,916	
Marketing	4,842		-44,814		-33,478	
Repair & Maintenance	14,105		-23,158		-90,411	
Consulting/Legal	-671		4,071		-20,193	
Rent	-10,248		-48,159		-10,158	
Supplies	2,399		-14,063		-7,564	
Utilities	8,630		-2,843		16,984	
Other	10,123		-92,041		-61,629	
Capex	121,265		-893,803		1,033,087	
Total Expenses	133,947		-1,270,719		800,142	

<b>Key Metrics</b>						
<b>Statement</b>	<b>MTD to Budget</b>		<b>YTD to Budget</b>		<b>Year on Year</b>	
	Variance	Status	Variance	Status	Variance	Status
<b>Sep-20</b>						
League fees	-3,547		-16,901		-15,451	
Aquatics fees	0		-13,175		-11,968	
Aquatics passes	0		-47,300		-44,177	
Fitworks classes	-436		-3,971		-6,063	
Fitworks passes	-5,968		-36,388		-40,734	
NVT Season passes	0		104,431		28,613	
NVT day passes	0		13,474		-26	
Rental Revenue	-223		-333		-2,768	
Operational Fundraising	6,667		130,838		-48,490	
Earmarked Fundraising	59,673		-713,592		696,298	
Gas	-378		-16,728		-5,029	

<u>Net Income by Major</u> <u>Department</u> <b>Sep-20</b>	<b>MTD to Budget</b>		<b>YTD to Budget</b>		<b>Year on Year</b>	
	Variance	Status	Variance	Status	Variance	Status
	Tax Related Recreation	-74,477	Red	215,232	Green	-368,393
G&A	-3,337	Red	112,724	Green	-208,890	Red
BCRD@CC (Programs)	-16,743	Red	29,475	Green	-66,024	Green
Aquatics	-13,560	Red	70,057	Yellow	27,956	Red
Tax Trails (WRT)	-40,837	Red	2,976	Green	-121,436	Red
GNVT	-11,204	Red	483,963	Green	82,146	Green

<u>Statement</u> <b>Oct-20 Preliminary and Normalized</b>	<b>MTD &amp; YTD Budget</b>		<b>Year on Year</b>			
	Variance	Status	Variance	Status		
Total Revenue	93,696	Green	74,306	Green		
COGS	-12,510	Green	-3,013	Red		
Operating Expenses	-26,382	Green	62,385	Yellow		
Capital Expenditures	-207,500	Green	-105	Green		
Net income	340,088	Green	15,039	Green		
Net Income Normalized						

<b>Net Asset Activity Worksheet</b>			
		<b>FY18-19</b>	<b>FY19-20</b>
<b>Restricted Funds</b>			
WRT	588,790	397,046	
Fox Park	136,356	-	
Galena Camp Scholarship	3,342	3,342	
Quigley Development	459,985	241,095	
NVT/Harriman	<u>6,791</u>	<u>6,146</u>	
<b>Total Restricted</b>		<b>1,195,265</b>	<b>647,630</b>
<b>Committed Funds (Capital Replacement Fund)</b>			
Previous Year's Committed Fund Amount	1,837,629	1,782,106	
Tax Related Net Income as of Sept. 30th less WRT Recon. Net Income	143,160	(84,997)	
GNVT Net Income	<u>131,317</u>	<u>213,462</u>	
Subtotal	<b>2,112,106</b>	<b>1,910,571</b>	
Suggested transfer of funds to Unassigned	(330,000)	-	
Suggested transfer of funds to Committed	<u>-</u>	<u>325,000</u>	
<b>Proposed Committed Fund Amount</b>		<b>1,782,106</b>	<b>2,235,571</b>
<b>Proposed Unassigned Fund Balance</b>		<b>198,996</b>	<b>224,894</b>
<b>Total Restricted, Proposed Committed &amp; Proposed Unassigned</b>		<b>3,176,367</b>	<b>3,108,095</b>
<b>Estimated Fund Balance</b>			
Previous Audited Fund Balance	2,929,456	3,161,900 *	
All BCRD Net Income as of Sept. 30th	<u>246,911</u>	<u>(53,805)</u>	
Estimated Fund Balance		<b>3,176,367 *</b>	<b>3,108,095</b>

\*\$14,467 difference between this worksheet and audit is due to adjustments to the 2019 Net Income. These adjustments were for a \$2,505 invoice and \$11,963 in variable pay and payroll taxes adjusted during 2019 audit.

Note: Under Committed Funds, the WRI Recon. net income is deducted from Tax Related Ops because the WRI Recon. funds fall under restricted funds.

### Net Asset Activity Worksheet Continued

Restricted for WRT Reconstruction	
Ttl Levy Funds Rec'd to date	3,557,261
Earmarked Donation	15,334
Total Op Ex	(17,090)
Total Cap Ex	(3,158,458)
<b>WRT Restricted Funds</b>	<b>397,046</b>

Restricted Funds	
WRT	397,046
Fox Park	-
Quigley Development	241,095
NVT/Harriman	6,146
Galena Camp Scholarship	3,342
<b>Total Restricted</b>	<b>647,630</b>

All BCRD NI Less WRT NI	
All BCRD Net Income	(53,805)
WRT Reconstruction NI	(182,270)
<b>All BCRD NI Less WRT NI</b>	<b>128,465</b>

Proposed Committed Funds	
Current Committed Fund	1,782,106
All BCRD NI Less WRT NI	128,465
<b>Proposed Committed Funds</b>	<b>1,910,571</b>

Tax Related NI less Override Levy NI	
Tax Ops NI	(267,267)
WRT Recon NI	(182,270)
Tax Related NI Less WRT Recon NI	(84,997)
GNVT Net Income	213,462
<b>Ttl BCRD NI Less WRT Recon</b>	<b>128,465</b>

Estimated Fund Balance	
Last Yr Fund Bal	3,161,900
This Yr Net Inc (All BCRD)	(53,805)
<b>Estimated Fund Balance</b>	<b>3,108,095</b>

**Blaine County Recreation District**  
**Net Asset Activity**  
**September 30, 2020**

Beginning Fund Balance - Audited	3,161,900
Activity - Unaudited	(53,805)
<b>Ending Fund Balance</b>	<b>3,108,095</b>
Restricted Funds	647,630
Committed Funds - Capital Replacement	2,235,571
Unassigned Funds	224,894
Prior Period Adj	-
<b>Total Fund Balance</b>	<b>3,108,095</b>

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**Blaine County Recreation District**  
**Balance Sheet**  
**As of September 30, 2020**

	<u>Sep 30, 20</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
0105 · Mountain West Bank-Checking	15,691.21
0110 · Mountain West-Imprest	1,172.87
0115 · Petty Cash	100.00
0120 · Cash On Hand	200.00
0140 · Savings-General Fund #980	807,748.78
0142 · Savings-Fox Park Acct #3468	7,050.41
0145 · Savings - WRT Fund #3178	518,105.91
0150 · Savings-Galena #1396	1,536,152.44
0160 · Savings-Harriman Trail #2273	216,451.74
0170 · Diversified Fund	390,359.41
0180 · Mtn West Bank-FLEX Acct	25,639.05
<b>Total Checking/Savings</b>	<u>3,518,671.82</u>
<b>Accounts Receivable</b>	
0205 · Accounts Receivable	7,828.55
0207 · Activenet CreditCard Receivable	4,244.52
<b>Total Accounts Receivable</b>	<u>12,073.07</u>
<b>Other Current Assets</b>	
1499 · Undeposited Funds	1,700.00
<b>Total Other Current Assets</b>	<u>1,700.00</u>
<b>Total Current Assets</b>	<u>3,532,444.89</u>
<b>Fixed Assets</b>	
1110 · Property/Equip-Rec Dist	138,804.39
1120 · Property/Fixtures-Rec Dist	118,133.10
1130 · Aquatic-Property/Equipment	741,040.24
1140 · Aquatic-Furn/Fixtures	40,965.32
1150 · Aquatic-Design	54,951.06
1160 · Aquatic-Engineering	15,137.17
1170 · Aquatic-Construction	715,647.65
1180 · Aquatic-Landscape	36,703.72
1190 · Aquatic-Phase I	18,073.00
1220 · Storage Shed	2,485.00
1230 · Parks	128,625.94
1310 · WRT-Maintenance Equipment	2,264,461.25
1320 · WRT-Construction	5,972,966.05
1330 · WRT-Engineering	208,403.43
1340 · WRT-Land	308,258.54
1360 · Quigley Land	75,000.00
1410 · Galena Lodge	1,736,698.84
1420 · Galena Equipment	291,627.97
1510 · Community Campus Construction	666,747.00
1553 · Construction in Progress	867,535.00
1610 · HUB-Construction	183,089.00
1620 · HUB-Equipment	3,373.00
1700 · Accumulated Depreciation	-6,698,961.63
<b>Total Fixed Assets</b>	<u>7,889,765.04</u>
<b>TOTAL ASSETS</b>	<u><u>11,422,209.93</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
2010 · Accounts Payable	

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**Blaine County Recreation District**  
**Balance Sheet**  
**As of September 30, 2020**

	<u>Sep 30, 20</u>
2011 · Rent Payable	33,134.77
2010 · Accounts Payable - Other	86,157.56
<b>Total 2010 · Accounts Payable</b>	<u>119,292.33</u>
<b>Total Accounts Payable</b>	119,292.33
<b>Other Current Liabilities</b>	
Accrued Compensation	44,217.22
Accrued Payroll Taxes	7,280.69
2120 · State Withholding Tax Payable	1,770.00
2125 · SUTA Payable	584.54
2161 · AFLAC Pre-tax Payable	288.46
2162 · AFLAC (After-tax) Payable	129.98
2200 · Sales Tax Payable	203.20
2323 · Advanced Revenue-NVT/ Harriman	6,146.16
2329 · Advanced Revenue-Other Programs	
2329.03 · Advanced Rev Quigley Developmnt	241,095.26
<b>Total 2329 · Advanced Revenue-Other Programs</b>	<u>241,095.26</u>
2350 · Galena Adventure Camp Scholarsh	3,342.40
<b>Total Other Current Liabilities</b>	<u>305,057.91</u>
<b>Total Current Liabilities</b>	<u>424,350.24</u>
<b>Total Liabilities</b>	424,350.24
<b>Equity</b>	
3000 · Investment in Fixed Asset	7,889,765.04
3010 · Fund Balance	3,161,899.63
Net Income	-53,804.98
<b>Total Equity</b>	<u>10,997,859.69</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>11,422,209.93</u></u>



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**Blaine County Recreation District**  
**All BCRD Income Statement vs. Budget**  
**October 2019 through September 2020**

	MTD				TOTAL			
	Sep 20	Budget	\$ Over Budget	% of Budget	Oct '19 - Sep 20	Budget	\$ Over Budget	% of Budget
	6080 · Worker's Compensation	0	0	0	0%	15,612	22,040	-6,428
6110 · FICA	9,686	10,985	-1,299	88%	97,140	107,592	-10,452	90%
6120 · SUTA	227	723	-496	31%	2,650	7,058	-4,408	38%
6130 · PERSI	12,497	16,273	-3,776	77%	120,772	132,468	-11,696	91%
6140 · Health Insurance	7,928	12,681	-4,753	63%	107,923	152,173	-44,250	71%
6141 · HSA Company Contribution	1,380	0	1,380	100%	13,583	0	13,583	100%
6145 · Employee Benefits	256	256	0	100%	3,296	3,072	224	107%
<b>Total Payroll Expenses</b>	<b>31,973</b>	<b>40,918</b>	<b>-8,945</b>	<b>78%</b>	<b>360,976</b>	<b>424,403</b>	<b>-63,427</b>	<b>85%</b>
6050 · Bonuses	4,300	8,000	-3,700	54%	4,300	8,000	-3,700	54%
6070 · Employee Relations	348	50	298	695%	14,512	5,485	9,027	265%
6100 · Employee Sick Leave	0	0	0	0%	0	0	0	0%
<b>Total Payroll &amp; Payroll Related</b>	<b>165,885</b>	<b>184,615</b>	<b>-18,730</b>	<b>90%</b>	<b>1,695,065</b>	<b>1,836,271</b>	<b>-141,206</b>	<b>92%</b>
<b>Marketing</b>								
7015 · Advertising-Design	825	1,750	-925	47%	3,405	11,275	-7,870	30%
7020 · Advertising-Production	2,939	3,325	-386	88%	11,473	24,280	-12,807	47%
7025 · Advertising-Distribution	0	200	-200	0%	0	4,300	-4,300	0%
7030 · Advertising-Placement	2,902	2,630	272	110%	13,894	24,480	-10,586	57%
7035 · Advertising-Other	0	50	-50	0%	0	1,500	-1,500	0%
7222 · Fundraising Expense	429	300	129	143%	16,273	19,200	-2,927	85%
7500 · Marketing	4,603	0	4,603	100%	5,164	2,000	3,164	258%
7520 · Postage	82	120	-38	68%	4,297	7,315	-3,018	59%
7535 · Promotion	2,308	870	1,438	265%	9,096	14,065	-4,969	65%
<b>Total Marketing</b>	<b>14,087</b>	<b>9,245</b>	<b>4,842</b>	<b>152%</b>	<b>63,601</b>	<b>108,415</b>	<b>-44,814</b>	<b>59%</b>
<b>Repair &amp; Maintenance</b>								
7410 · Repair/Maintenance - other	89	340	-251	26%	1,587	8,840	-7,253	18%
7420 · Automobiles R/M								
7421.09 · F350 - 1997	0	0	0	0%	697	0	697	100%
7421.10 · Silverado - 2005	0	0	0	0%	1,856	0	1,856	100%
7421.11 · F250 - 1997 - RETIRED	0	0	0	0%	0	0	0	0%
7421.13 · F550 - 2008	56	0	56	100%	666	0	666	100%
7421.14 · Outback - 2002 - RETIRED	0	0	0	0%	12	0	12	100%
7421.15 · Dodge Ram - 2008	82	0	82	100%	179	0	179	100%
7421.16 · Ford F250 - 2008	46	0	46	100%	249	0	249	100%
7421.17 · Ford F150 - 2016	22	0	22	100%	238	0	238	100%
7421.18 · Dodge Ram 2500 - 2016	0	0	0	0%	311	0	311	100%
7421.19 · Dodge Journey - 2018	0	0	0	0%	15	0	15	100%
7420 · Automobiles R/M - Other	20	410	-390	5%	326	6,920	-6,594	5%
<b>Total 7420 · Automobiles R/M</b>	<b>226</b>	<b>410</b>	<b>-184</b>	<b>55%</b>	<b>4,549</b>	<b>6,920</b>	<b>-2,371</b>	<b>66%</b>
7430 · Buildings Repair/Maint	1,599	1,253	346	128%	23,597	14,886	8,711	159%
7440 · Equipment R/M								
7441.07 · Sun Valley Tractor-07	0	0	0	0%	0	0	0	0%
7441.08 · WRT Tractor-08	0	0	0	0%	0	0	0	0%
7441.11 · John Deer Compact Excavator	0	0	0	0%	193	0	193	100%
7441.12 · Sutter 300 Mini Trail Dozer	0	0	0	0%	145	0	145	100%
7441.14 · Tool Cat-2015	0	0	0	0%	3,186	0	3,186	100%
7441.15 · 2019 Polaris 500 Ranger	0	0	0	0%	117	0	117	100%
7441.16 · 2019 Polaris Sportsman 850SP	0	0	0	0%	1,579	0	1,579	100%
7440 · Equipment R/M - Other	1,992	290	1,702	687%	7,300	14,780	-7,480	49%
<b>Total 7440 · Equipment R/M</b>	<b>1,992</b>	<b>290</b>	<b>1,702</b>	<b>687%</b>	<b>12,519</b>	<b>14,780</b>	<b>-2,261</b>	<b>85%</b>
7450 · Grooming Equipment R/M								
7451.01 · 2007 PB200-Edge-(Rotarun)-SC	0	0	0	0%	0	0	0	0%
7451.03 · 2006 PB100-Croy-RETIRED	0	0	0	0%	0	0	0	0%
7451.07 · 2009 PB100-Vamps-(082)	121	0	121	100%	7,338	0	7,338	100%
7451.08 · 2011 PB400-Cow-(086)-RETIRE	12	0	12	100%	932	0	932	100%
7451.09 · 2011 PB100-(083)	4,365	0	4,365	100%	7,173	0	7,173	100%
7451.10 · 2012 PB100 WRT-Lake Creek-(C	-33	0	-33	100%	3,188	0	3,188	100%
7451.11 · 2017 PB100-NVT-(083)	2,853	0	2,853	100%	12,988	0	12,988	100%
7451.12 · 2018 PB100-NVT-(083)	115	0	115	100%	-476	0	-476	100%
7450 · Grooming Equipment R/M - Other	112	0	112	100%	510	33,000	-32,490	2%
<b>Total 7450 · Grooming Equipment R/M</b>	<b>7,545</b>	<b>0</b>	<b>7,545</b>	<b>100%</b>	<b>31,653</b>	<b>33,000</b>	<b>-1,347</b>	<b>96%</b>
7460 · Path Field Grounds Repair/Maint	8,098	3,150	4,948	257%	27,994	50,420	-22,426	56%
7470 · Snowmobiles Repair/Maint	0	0	0	0%	6,188	2,400	3,788	258%
<b>Total Repair &amp; Maintenance</b>	<b>19,548</b>	<b>5,443</b>	<b>14,105</b>	<b>359%</b>	<b>108,088</b>	<b>131,246</b>	<b>-23,158</b>	<b>82%</b>
<b>Consulting / Legal</b>								
7400 · Legal Fees	460	775	-315	59%	8,970	4,400	4,570	204%

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**Blaine County Recreation District**  
**All BCRD Income Statement vs. Budget**  
**October 2019 through September 2020**

	MTD				TOTAL			
	Sep 20	Budget	\$ Over Budget	% of Budget	Oct '19 - Sep 20	Budget	\$ Over Budget	% of Budget
	7530 · Professional & Consulting Fees	444	800	-356	56%	10,091	10,590	-499
<b>Total Consulting / Legal</b>	<b>904</b>	<b>1,575</b>	<b>-671</b>	<b>57%</b>	<b>19,061</b>	<b>14,990</b>	<b>4,071</b>	<b>127%</b>
<b>Rent</b>								
7620 · Property Rent	5,935	16,183	-10,248	37%	141,690	189,849	-48,159	75%
<b>Total Rent</b>	<b>5,935</b>	<b>16,183</b>	<b>-10,248</b>	<b>37%</b>	<b>141,690</b>	<b>189,849</b>	<b>-48,159</b>	<b>75%</b>
<b>Supplies</b>								
7097 · Computer Supplies	0	25	-25	0%	224	900	-676	25%
7510 · Office Supplies	774	1,932	-1,158	40%	4,002	7,885	-3,883	51%
7511 · Operating Supplies	2,892	410	2,482	705%	7,393	4,310	3,083	172%
7845 · Supplies - other	4,013	2,914	1,099	138%	15,622	28,209	-12,587	55%
Supplies - Other	0	0	0	0%	0	0	0	0%
<b>Total Supplies</b>	<b>7,680</b>	<b>5,281</b>	<b>2,399</b>	<b>145%</b>	<b>27,241</b>	<b>41,304</b>	<b>-14,063</b>	<b>66%</b>
<b>Utilities</b>								
7810 · Sanitation	2,802	1,159	1,643	242%	14,681	6,774	7,907	217%
7910 · Electric	3,518	1,485	2,033	237%	13,043	13,786	-743	95%
7915 · Natural Gas	324	1,540	-1,216	21%	1,240	8,652	-7,412	14%
7920 · Water	8,614	2,340	6,274	368%	21,764	24,476	-2,712	89%
7925 · Cable TV	94	92	2	103%	1,037	1,104	-67	94%
7930 · Internet Connection	158	264	-106	60%	1,768	1,584	184	112%
<b>Total Utilities</b>	<b>15,510</b>	<b>6,880</b>	<b>8,630</b>	<b>225%</b>	<b>53,533</b>	<b>56,376</b>	<b>-2,843</b>	<b>95%</b>
<b>Other Miscellaneous</b>								
7005 · Accounting & Auditing Fees	0	0	0	0%	11,500	11,750	-250	98%
7050 · Allocated Expenses	0	-1	1	0%	0	-7	7	0%
7055 · Amenities	0	0	0	0%	535	3,400	-2,865	16%
7060 · Automobile	0	10	-10	0%	2,362	3,920	-1,558	60%
7065 · Bad Debt	0	0	0	0%	0	0	0	0%
7070 · Bank Charges/Financing	0	0	0	0%	10	0	10	100%
7085 · Cellular & Satellite Phones	1,681	1,370	311	123%	8,484	8,610	-126	99%
7090 · Chemicals	5,210	500	4,710	1042%	4,916	15,500	-10,584	32%
7095 · Computer Services	15,081	2,143	12,938	704%	33,242	31,655	1,587	105%
7096 · Computer Software	56	0	56	100%	3,756	3,660	96	103%
7099 · Computer Hardware	848	100	748	848%	5,857	3,660	2,197	160%
7105 · Credit Card Fees	869	924	-55	94%	38,048	40,096	-2,048	95%
7200 · Dues	370	0	370	100%	1,522	2,010	-488	76%
7205 · Entertainment & Meals	756	250	506	302%	1,235	2,135	-900	58%
7209 · Equipment Purchase	0	0	0	0%	13,909	5,750	8,159	242%
7215 · Fertilizer	0	0	0	0%	312	0	312	100%
7220 · Freight	0	0	0	0%	0	0	0	0%
7223 · Furniture & Fixtures	0	0	0	0%	288	4,950	-4,662	6%
7225 · Gasoline, Diesel & Motor Oil	1,212	1,590	-378	76%	48,583	65,311	-16,728	74%
7230 · Insurance	0	0	0	0%	32,616	33,516	-900	97%
7250 · Janitorial Services	0	0	0	0%	0	8,500	-8,500	0%
7255 · Laundry	0	45	-45	0%	288	540	-252	53%
7310 · Automobile Lease	0	0	0	0%	0	100	-100	0%
7330 · Equipment Lease	64	0	64	100%	540	0	540	100%
7360 · Office Equipment	0	0	0	0%	0	0	0	0%
7390 · Other	100	0	100	100%	5,100	0	5,100	100%
7405 · Licenses & Permits	0	150	-150	0%	30,146	36,123	-5,977	83%
7505 · Miscellaneous Exp	15	5,061	-5,046	0%	12,907	14,448	-1,541	89%
7515 · Penalties & Late Fees	0	0	0	0%	0	0	0	0%
7525 · Printing	0	0	0	0%	288	200	88	144%
7610 · Equipment Rent	65	20	45	325%	595	8,000	-7,405	7%
7630 · Other Rent	90	180	-90	50%	1,988	1,845	143	108%
7800 · Sales Tax	0	0	0	0%	0	0	0	100%
7815 · Security	2,939	31	2,908	9479%	2,939	1,022	1,917	288%
7820 · Seeds & Plants	0	0	0	0%	450	0	450	100%
7823 · Signs	0	0	0	0%	2,623	2,550	73	103%
7825 · Small Tools and Parts	321	300	21	107%	1,666	2,950	-1,284	56%
7840 · Subscriptions	308	737	-429	42%	6,045	11,703	-5,658	52%
7850 · Telephone	269	924	-655	29%	1,607	5,144	-3,537	31%
7855 · Training	0	2,000	-2,000	0%	2,554	18,116	-15,562	14%
7860 · Travel	140	1,350	-1,210	10%	1,306	8,350	-7,044	16%
7865 · Uniforms	2,413	5,000	-2,587	48%	9,343	24,094	-14,751	39%
<b>Total Other Miscellaneous</b>	<b>32,807</b>	<b>22,684</b>	<b>10,123</b>	<b>145%</b>	<b>287,560</b>	<b>379,601</b>	<b>-92,041</b>	<b>76%</b>
<b>Total Expense</b>	<b>262,356</b>	<b>251,906</b>	<b>10,450</b>	<b>104%</b>	<b>2,395,840</b>	<b>2,758,052</b>	<b>-362,212</b>	<b>87%</b>

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**Blaine County Recreation District**  
**All BCRD Income Statement vs. Budget**  
 October 2019 through September 2020

	MTD				TOTAL			
	Sep 20	Budget	\$ Over Budget	% of Budget	Oct '19 - Sep 20	Budget	\$ Over Budget	% of Budget
Net Ordinary Income	-77,709	-113,293	35,584	69%	2,016,392	2,211,000	-194,608	91%
Other Income/Expense								
Other Expense								
9010 - Capital Expenditures	221,265	100,000	121,265	221%	2,070,197	2,964,000	-893,803	70%
Total Other Expense	221,265	100,000	121,265	221%	2,070,197	2,964,000	-893,803	70%
Net Other Income	-221,265	-100,000	-121,265	221%	-2,070,197	-2,964,000	893,803	70%
Net Income	<u>-298,974</u>	<u>-213,293</u>	<u>-85,681</u>	<u>140%</u>	<u>-53,805</u>	<u>-753,000</u>	<u>699,195</u>	<u>7%</u>

## **Altru Progress Update (Action Item) – Lance Levy**

Because of the complex nature of implementing Altru at BCRD, the team working on this project agrees that increasing the level of support from Altru to our existing implementation consulting package is needed. This will ensure a smooth transition from our legacy systems to Altru, provide technical expertise of the Altru system, and improve the end product.

We currently get one hour/week of individual consulting time outside of the 2x/week cohort sessions (which we participate in with other organizations). Unfortunately, we are at the mercy of the Altru consultant's schedule as to what day/time we get. Moreover, there are instances when the consultant is not available, and we lose our hour.

With this upgraded service, we would get a dedicated project manager to arrange the consulting sessions – this will be the person who manages all of the Altru consultants and who creates their schedules. The project manager would work to lock in all consulting hours beginning January 1 and until our go live date (on or around March 1, 2021), so we know in advance that we have the time, and the date and time allotted to us. This will help us prepare for and make better use of those sessions. Until December 1, we still would schedule the consulting hours ourselves directly with the existing consultant.

The upgrade includes 30 total hours – 8 of project management and 22 hours of consulting time. The cost is \$8,000 – our account executive is working to secure a 10% price break for us which would lower the cost to \$7,200. We can use some of these additional hours to prepare for our go live as well.

Project staff agree this is an important upgrade due to the time constraints of the project occurring during a peak season for sales, the technical nature of the project and the need to make Altru work across our varied programs, tickets, passes and membership.

**Board Action Item:** The staff of the BCRD are seeking board approval to spend up to \$8,000.00 to secure additional Altru services to support our completion of the conversion of our legacy database systems to a unified Altru database.



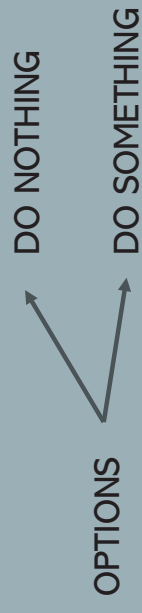
**SUN PEAK PRESERVE OPEN HOUSE**

October 21, 2020

4:00 pm

Hulen Meadows Pond

## WHERE ARE WE NOW?

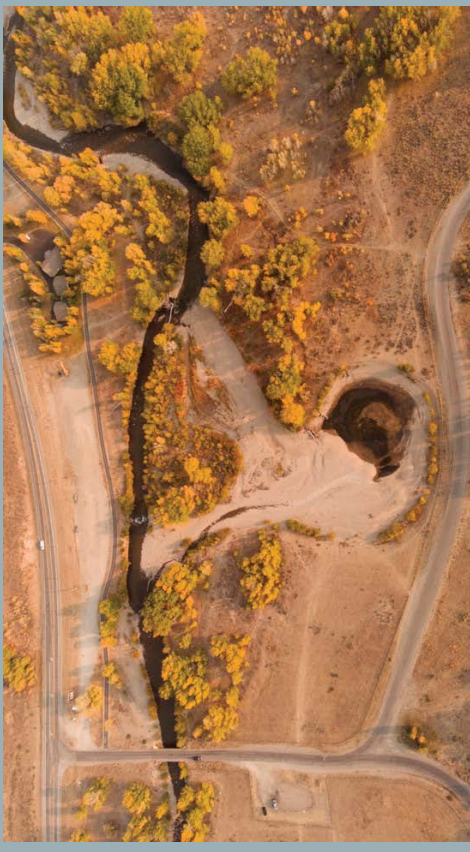


### RIVER HEALTH:

- Hulen Meadows Reach is the most degraded reach of the Big Wood River for sediment transport capacity
- Rock drop structures are holding back sediment and forcing water laterally
- Stream is disconnected from its floodplain

### POND:

- Pond is filling with sediment, reducing its size
- Area is unique in providing river and pond access along the Big Wood River



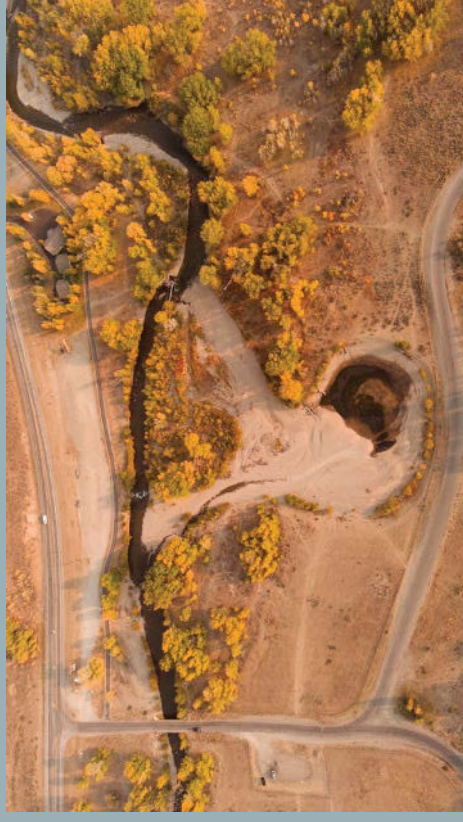
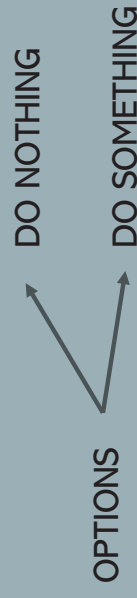
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## OPPORTUNITY

### RIVER HEALTH:

- Restore 4.5 acres of floodplain habitat
  - Promotes growth of riparian species, increasing wildlife habitat
  - Natural reforestation will provide cover for big game species and important habitat for birds
  - Flood impacts to downstream landowners will decrease
- Increase fish habitat by creating pools to mimic natural processes
- Stabilize banks with woody material, also leading to increased fish habitat
- Replace degraded rock drop structures with boulder clusters to mimic natural processes
- Create sediment storage areas

### POND & AMENITIES:

- Provide access for all, including ADA accessibility
- Eliminate conflict with vehicles and pedestrians
- Accommodate ADA parking and loading/unloading for recreationalists
- Reduce vehicle parking on roads in Hulen Meadows
- Better management of waste – human, dog and garbage
- Minimize impact by concentrating picnic activities to tables
- Replace rock drop structures with boulder clusters to maintain feature for river recreationalists
- Manage area as a preserve, providing recreational access and protection of fish and wildlife

OR, WE CAN....  
**DO SOMETHING**

- **Improve River Health**
  - Function
  - Sediment management
  - Floodplain reconnection
  - Bank stability
  - Riparian health
- **Create Nature Preserve**
  - Provide ADA access
  - Trails
  - No hunting
  - No camping
  - Protect and enhance fish and wildlife habitat

- **Restore Pond & Add Amenities**
    - Restroom
    - ADA viewing platform
    - Picnic tables
    - River features
      - Don't jeopardize river health
      - Boulder clusters
      - Accommodate all user groups\*
    - Additional Parking, including ADA Access
- \* User groups include: fisherman, kayakers, paddleboarders, dogs, birdwatchers, hikers, persons with disabilities, etc.





**PLAN LEGEND**

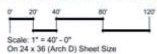
- Parcel Line (Per County GIS)
- 5925 Existing Contour (Per Drone Flight)

**NOTES**

1. AERIAL IMAGE & EXISTING TOPOGRAPHY FROM DRONE FLIGHT DATED 8/10/20 BY NS CONSULTING, PLLC
2. PARCEL DATA FROM BLAINE COUNTY GIS
3. THIS IS A NON-AUTHORITATIVE MAP AND IS FOR DESIGN PURPOSES ONLY
4. SEE DESIGN IN ONLINE VIEWER:
5. AERIAL VIDEO OF PROJECT SITE:



**SUN PEAK PRESERVE**  
CONCEPTUAL MASTER PLAN - OPTION A



Scale: 1" = 40' - 0"  
On 24 x 36 (Arch D) Sheet Size  
Contour Interval: 1' Contours

PLAN DATED: 10/06/20



**PLAN LEGEND**

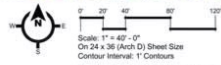
- Parcel Line (Per County GIS)
- - - Existing Contour (Per Drone Flight)

**NOTES**

1. AERIAL IMAGE & EXISTING TOPOGRAPHY FROM DRONE FLIGHT DATED 8/10/20 BY NS CONSULTING, PLLC
2. PARCEL DATA FROM BLAINE COUNTY GIS
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4. SEE DESIGN IN ONLINE VIEWS
5. AERIAL VIDEO OF PROJECT SITE



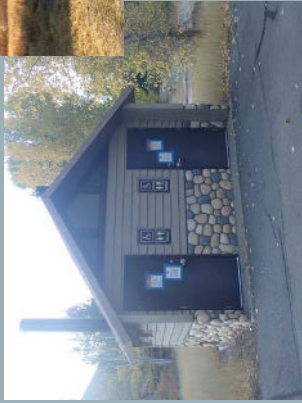
**SUN PEAK PRESERVE**  
CONCEPTUAL MASTER PLAN - OPTION B



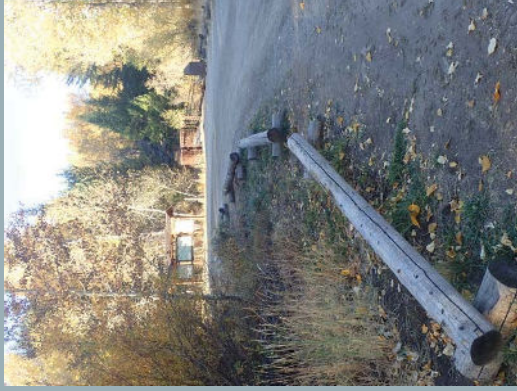
PLAN DATED: 10/06/20

# AMENITIES EXAMPLES

RESTROOMS

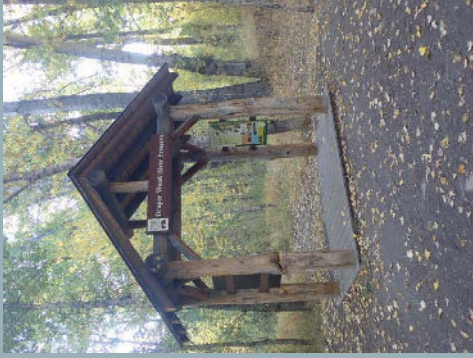


PARKING AREA



# AMENITIES EXAMPLES

PICNIC SHELTER MATERIALS



ADA VIEWING PLATFORM





## MEMORANDUM

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**TO:** BCRD Board of Directors  
**FROM:** Jenna Vagias & Ellie Punnett  
**SUBJECT:** Youth Basketball Program  
**DATE:** November 18, 2020

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Traditionally, BCRD's youth basketball league sees about 225 elementary-aged children engaged in practices and games during a ten-week timeframe that spans from January to March. The league typically takes place in multiple gymnasiums from Ketchum to Carey four evenings every week. For safety reasons related to COVID-19, this year there are numerous barriers to offering the type of league we have done in the past including limited gymnasium availability, reduced group sizes, and physical distancing best practices. However, engaging youth in exercise within a team atmosphere is critically important to our community's mental and physical health. It is with this in mind that the BCRD programs staff recommend for Board consideration that we offer a modified version youth basketball program this winter.

BCRD staff propose to operate Youth Basketball this winter as a "skills and drills" clinic-style program. We will set up the program with a cohorting structure to allow for BCRD staff to implement COVID-19 safety protocols. Our implementation plan is to establish three age divisions (1<sup>st</sup>/2<sup>nd</sup>, 3<sup>rd</sup>/4<sup>th</sup>, and 5<sup>th</sup>/6<sup>th</sup>) and enrollment will be limited to 72 children per age division. Each age division will be split into 2 cohorts (36 children per cohort). Each cohort will have a paid head coach that will be responsible for planning practice with stations that emphasize skills and drills and prioritize social distance. After the first week of practice, players will be divided onto 4 teams within their cohort and each team will have a volunteer coach. All 4 teams within the cohort will practice together, and players will stay in their team as they rotate from station to station. The Basketball Program Diagram illustrates how we propose to implement the program.

Players and coaches will be required to wear face coverings at all times during practice or scrimmages if the risk level is "High" (orange) or "Critical" (red). Face coverings will be recommended if the risk level is "Moderate" (yellow) or "Minimal" (green). All players will have their own basketball and coaches will sanitize equipment after each practice. No parents or spectators will be allowed in the Community Campus if the Blaine County COVID-19 Risk Level is "Critical" (red). If the Blaine County COVID-19 Risk Level is "High" (orange) or better, teams will be allowed to play 3 v 3 scrimmages within their cohort. Each player will be allowed one spectator from their household at their scrimmage. The spectator must wear a face covering at all times, maintain a 6-foot physical distance from others, and will be asked to not enter the building if they are feeling sick. A detailed description of how BCRD staff will ensure the Youth Basketball Program will operate safely can be found in the Youth Basketball COVID-19 Protocols document included in this board packet. Also included for your reference is the updated COVID-19 Winter Programs Matrix.

**ACTION ITEM:** BCRD staff are seeking board approval to implement a Youth Basketball Program as described above and more fully outlined in the materials of this board packet. Staff will coordinate regularly to address risk levels associated with COVID-19 and BCRD reserves the right to end the program based on COVID-19 risk levels and in accordance with local, State, and Federal orders.



# 2021 Youth Basketball COVID-19 Protocols

BCRD's 2021 Youth Basketball Protocols have been developed to comply with federal, state, and local guidelines and utilizing guidance from Idaho's South-Central Health District, Center of Disease Control, Idaho High School Activities Association, and the City of Hailey and will be modified if/when these guidelines change. The BCRD youth basketball program will operate under these specific safety protocols utilizing Blaine County's COVID-19 Risk Assessment Scale as the metric to inform our operational decisions. The Risk Assessment Scale, which ranges from green (minimal risk) to red (critical risk), considers factors like the number of cases per 100,000, local outbreaks, testing positivity rate, and hospital capacity.

## 1. Personal behavior to reduce spread

### a. Face coverings

- While in COVID-19 risk level "critical" (red) or "high" (orange), players and coaches are required to wear face coverings at all times during practice, scrimmages or games. Face coverings are encouraged but not required at risk levels "moderate" (yellow) and "minimal" (green).
- Players and coaches are required to bring a clean face covering to all practices.

### b. Self-health screening

- Parents will be asked to be on the alert for signs of illness in their children and to keep them home when they are sick.
- Players should tell their coach if they don't feel well and then go home from the practice immediately.
- Parents and coaches and officials are required to use the self-screening questionnaire prior to attending every practice, scrimmage or game. The parent or coach must confirm that the child (the parent) or they (the coach) **does not have/has not had** a fever (100.4<sup>0</sup> or above), shortness of breath, cough, chills, headache, repeated shaking with chills, new loss of taste or smell, sore throat, gastrointestinal issues or muscle pain for at least 24 hours AND that they have not come in contact in the last 14 days with anyone who has tested positive or is assumed probable for COVID-19.

c. Hand hygiene

- Hand hygiene stations will be set up at each gym. Players, coaches and spectators are required to clean their hands prior to attending practices. The BCRD will provide hand sanitizer with at least 60% alcohol or players, coaches, and spectators may use the public restroom located outside of the gymnasium doors to wash their hands.
- Teams will have a hand-sanitizing break immediately following a scrimmage and prior to their next scrimmage.

d. Limit car pooling

- Ideally, the same parent or designated person should drop-off and pick-up the player each day. If possible, older people such as grandparents or those with serious underlying medical conditions should not pick up children.
- Families should consider limiting car-pooling with children who are not in their immediate family. If car-pooling is necessary, face coverings are encouraged during transport.

## **2. Maintain a healthy environment**

a. Equipment

- Each player will have a basketball and will use only that ball for the duration of practice.
- Balls will be left at the gymnasium after each practice and disinfected by coaches at the end of each practice. All cleaning products supplied for use in BCRD programs are EPA-approved for use against the virus that causes COVID-19 and will be used according to the directions on the label.
- No water fountains will be used during practices. Players will be required to bring their own clean, labeled water bottle each day.
- All players will be given a uniform at the beginning of the season and are required to bring it to each practice. Players will not share scrimmage vests but instead will wear their own uniform if needed for practice scrimmages.

b. Physical Distance

- Warm-ups, conditioning, and skills practice will be planned so that players can maintain physical distance of 6 feet or more as much as possible.
- Scrimmages and any drills that require head to head competition (1 v 1 or greater) will only be allowed if the COVID-19 risk level is “high” (orange) or better.

- Practice times will be staggered at the Community Campus so that no more than one cohort (36 players) is congregating in the gym at a time.
- When at practice or scrimmages, teammates and coaches should try to maintain at least 6 feet of distance from one another, while on and off the court.
- In lieu of team high-fives at the end of a scrimmage or practice, teams should come up with a cheer they can use to express their appreciation and team spirit.

c. Cohorting

- Practices will occur with the same cohort of children for the entire season. Cohorts will be made up of one group of no more than 36 children divided into four teams. The roster of players will be determined at the beginning of the season and this cohort will remain the same for the duration of the program.
- One head coach will be assigned to each cohort and one or two volunteer coaches will be assigned to each team within the cohort. Coaches will remain with that cohort/team for the entire season.
- If the COVID-19 risk level is “high” (orange) or better, teams will be allowed to scrimmage other teams within their cohort. All competition will be within the cohort for the entirety of the season.
- The BCRD remains a local, “in-town” league and as such all teams are comprised of Blaine County children only. No teams will play groups of children from outside of Blaine County.

d. Spectators and Drop-Off & Pick-Up Procedures

- Coaches and players only are allowed at practices this season. Parents, guardians and/or other spectators are NOT allowed to attend practice.
- Players will be dropped off and picked up for practice at the east entrance door of the Community Campus (near Silver Creek High School). Parents are asked not to enter the building but instead wait outside the door for their child to complete practice.
- One parent/guardian from the child’s household will be allowed into the gym to watch scrimmages that take place during risk level “high” (orange). The spectator must enter the Community Campus through the east entrance and follow signs to FitWorks.
- When spectators are allowed, they must wear a mask at all time while in the Community Campus and must maintain a physical distance from others of 6 feet.
- When spectators are allowed, they will not enter the facility if they are feeling sick.

### 3. Response plan for managing COVID-19 case(s) in our program

- a. In the event we are notified of a positive or probable case or direct contact with a positive or probable case in our program, the BCRD will follow its COVID-19 Response Plan (CRP) which calls for collaboration with Idaho's South Central Health District to assist in contact tracing (while maintaining mandated confidentiality) and to develop the most appropriate closure or suspension period and scope.
- b. All players, coaches, and staff should self-screen daily for COVID-19 symptoms following CDC guidance. If a player, coach or staff member demonstrates COVID-19 related symptoms prior to a game or practice, that individual should stay home and not participate until they have been 24 hours symptom free without the aid of medication.
- c. In the event of a positive or probable case or direct exposure to a positive or probable case in a BCRD program, the BCRD will initiate a communication plan to parents outlining any associated decisions relative to closures of the facility or suspension of services.
- d. In the event of suspension of the league due to COVID-19 related illness, the decision to refund the registration fee will be determined based on the date of cancellation.
- e. Jenna Vagias, Director of Recreation, or Ellie Punnett, Youth Sports Coordinator, will be the designated staff persons responsible for responding to COVID-19 concerns. Coaches and parents are encouraged to reach out to staff with concerns regarding COVID-19.
  - Jenna Vagias, [jvagias@bcrd.org](mailto:jvagias@bcrd.org); (208) 578-5455 (office); (406) 224-7312 (cell)
  - Ellie Punnett [epunnett@bcrd.org](mailto:epunnett@bcrd.org); (208)578-5452 (office); 208-721-0982 (cell)

### Sources and References for Plan Development

1. [Overall Idaho Rebounds Plan](#)
2. [Stage 1: Protocols for Daycares and Childcare](#)
3. [Stage 1: Protocols for Youth Activities](#)
4. [Stage 2: Protocols for Indoor Gyms and Recreational Facilities](#)
5. [CDC Guidance: Preparing K-12 School Administrators for a Safe Return to School in Fall 2020](#)
6. [Idaho High School Activities Association Guidance for Opening Up High School Athletics and Activities](#)



# 2021 Youth Basketball

## Additional COVID-19 Protocols And Parental Agreement

Pursue the Active Life

[www.bcrd.org](http://www.bcrd.org) (208) 578-2273

As a parent and/or guardian of a child participating in BCRD 2021 youth basketball, I agree to abide by and follow these additional BCRD COVID-19 specific protocols as outlined below to help decrease the spread of virus transmission including the following:

- I will be alert for signs of illness in my child and I will keep them home when they are sick.
- Prior to attending practice and/or scrimmages, I will screen my child using the following questionnaire. If I answer **YES** to any of the following questions, I will keep my child home from the activity until I can answer **NO** to all of the questions.
- I will keep my child home and notify the BCRD if there is reason to believe my child may have been exposed to a positive or probable case of COVID-19 or if my child tested positive for COVID-19 or is considered a probable case.
- I will provide a clean face covering for my child for all practices and games.
- I will not enter the building on practice days. Instead I will drop-off and pick-up my child at the east entrance of the Community Campus (on the Silver Creek High School side of the building).
- If I am attending a scrimmage as a spectator, I will maintain a 6-foot distance from others who are not in my household.
- I will provide a clean and filled water bottle (minimum of 12 ounces) each day for my child.
- I will try to have the same parent or designated person doing drop-off and pick-up for my child every day.

1. Now, or in the past 24 hours, has your child experienced either of these symptoms:

- Yes **Shortness of breath or difficulty breathing**
- Yes **Fever (100.4° F+)**

2. Or two or more of the following symptoms:

- Yes **Cough**
- Yes **Chills**
- Yes **Muscle pain**
- Yes **Sore throat**
- Yes **New loss of taste or smell**
- Yes **Gastrointestinal issues** (diarrhea, nausea, etc.)
- Yes **Headache**

3. In the last 14 days, has your child been in close contact with anyone who is confirmed COVID-19 positive?

- Yes

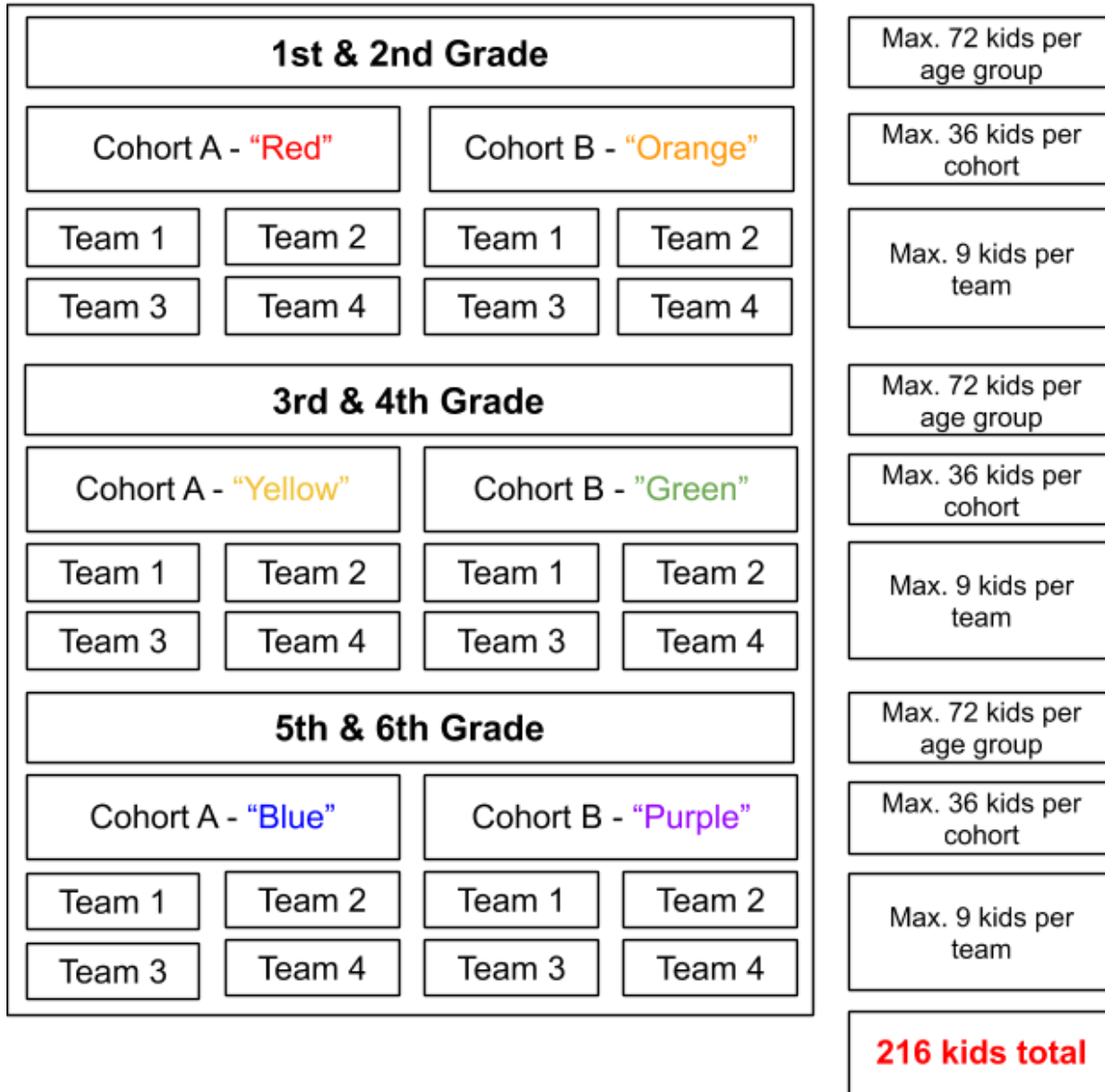
Updated on 11/18/20

### Winter 2020-2021 COVID-19 Programs Matrix

The program matrix below is a guide to inform decisions regarding indoor programs at the Community Campus during the winter 2021 season. Safety protocols are assigned based on Blaine County's COVID-19 Risk Assessment Scale. The Risk Assessment Scale, which ranges from green (minimal risk) to red (critical risk), considers factors like the number of cases per 100,000, local outbreaks, testing positivity rate, and hospital capacity. Our approach takes into account participant, staff, and volunteer safety and risk, community health, and our ability to enforce protocols. At a minimum, all gymnasium safety protocols will address group size restrictions dependent upon the activity, face coverings, and handwashing and sanitation procedures.

	Green (less than 1)	Yellow (1-10)	Orange (10-25)	Red (25-50)	Dark Red (greater than 50)
<b>Pickleball</b>	Competition allowed	Competition allowed, masks and distancing required; no more than 30 in the gym	Competition allowed; masks and distancing required; no more than 30 in the gym	Cancelled	Cancelled
<b>Open Gym</b>	Limited time offered. Competition allowed	Limited time offered. Competition allowed; masks required; no more than 30 in the gym	No competition allowed; masks and distancing required; no more than 30 in the gym	Closed except HUB and other small educational programs w/distance and masking.	Closed
<b>Indoor playground</b>	2 days a week w/ increased cleaning. Masks and distance recommended	2 days a week w/ increased cleaning. Masks and distance recommended; No more than 30 in gym	2 days a week w/ increased cleaning. Masks and distance required; no more than 30 in gym	Cancelled	Cancelled
<b>Gym rentals</b>	Open to organizations with COVID safety protocol only	Open to organizations; Competition allowed; masks required; no more than 30 in the gym	Open to organizations with low risk activity; masks and distancing required; no more than 30 in the gym	Cancelled	Cancelled
<b>FitWorks</b>	Masks and distancing recommended	Masks recommended; no more than 30 in the facility	Masks recommended; no more than 20 in the facility	Masks mandatory, no more than 20 in the facility	Monitor situation. Abide by federal, state, city ordinance
<b>Youth Basketball</b>	Masks recommended, scrimmages considered between cohorts, 2 spectators per child during scrimmages	Masks recommended, scrimmages allowed within cohort, 1 spectator per child during scrimmages	Masks mandatory, scrimmages allowed within cohort, 1 spectator per child during scrimmages	Masks mandatory, drills & skills only with distance within cohorts, no spectators allowed	Monitor situation. Abide by federal, state, city ordinance

## BCRD Basketball Program



### Gym Schedule - (Practice or scrimmage)

\*\*The curtain will be dropped to divide the gym in half during practices and scrimmages, teams will rotate through planned stations during their scheduled time\*\*

	Monday/Wednesday	Tuesday/Thursday
4:00 - 4:45pm	1st/2nd - RED	3rd/4th - GREEN
5:00 - 5:45pm	3rd/4th - YELLOW	1st/2nd - ORANGE
6:00 - 7:00pm	5th/6th - BLUE	5th/6th - PURPLE

## Nordic Pass Sales Update

	10/5/2020 - 11/15/2020	10/7/2019 - 11/17/2019		20-21 units	19-20 units
<b>Category</b>	<b>Revenue</b>	<b>Revenue</b>	<b>Change from Prior Year</b>		
Adult Season passes	\$ 297,757.50	\$ 223,438.75	\$ 74,318.75	1345	1040
BCRD/SV Combo passes	\$ 119,105.00	\$ 62,643.00	\$ 56,462.00	287	157
Dog Passes	\$ 22,932.00	\$ 17,640.00	\$ 5,292.00	468	360
Snowshoe Passes	\$ 3,640.00	\$ 2,535.00	\$ 1,105.00	56	39
All Fundraising Pins	\$ 35,750.00	\$ 9,800.00	\$ 25,950.00	139	65
Donations (other)	\$ 3,178.00	\$ 3,067.00	\$ 111.00	39	13
Other (FitWorks Front Desk)	\$ 5,194.00	\$ 5,338.00	\$ (144.00)	21	28
1-day passes					
7-day passes					
3-day passes	\$ 90.56			2	
Quigley 1-day passes					
Dog 1-day passes					
Snowshoe 1-day passes	\$ 14.16			3	
<b>Total Online Sales</b>	<b>\$ 487,661.22</b>	<b>\$ 324,461.75</b>			
<b>Retail Sales</b>					
All 1-day, 3-day , 7-day passes period: Nov 2020					
<b>Total Sales</b>	<b>\$ 487,661.22</b>	<b>\$ 324,461.75</b>			
<b>change from previous year</b>	<b>\$ 163,199.47</b>		50%		
<b>Youth passes (no revenue)</b>				<b>20-21 units</b>	<b>19-20 units</b>
				310	180