

# HUB Programs Parent/Guardian Guide

**Our Mission** - The BCRD HUB Programs provide safe, affordable, and enriching experiences for children through play, science, art, and inclusive activities that build confidence, skills, and friendships.

## Programs Offered

### HUB After School

- Grades: K-5
- Hours: Mon, Tue, Thu, Fri: 2:45-6:00 PM  
Wednesday: 1:30-6:00 PM
- Transportation: Provided by BCSD to the Community Campus front entrance. Syringa Mountain School students are dropped off at the same location from Mountain Rides buses.
- Cost: \$1,525 per school year (monthly plans available)

### Recess from School

- Hours: 8:00 AM-5:30 PM
- Drop-off: East entrance of the Community Campus (HUB is first door on the left).
- Cost: \$43.50 per day, per child
- Open only if minimum staffing and 15 children enrolled

### Summer Camp

- A full-day program offering outdoor recreation, games, and enrichment activities.
- Additional information and pricing provided seasonally.



## Contact Information

### Youth Programs Coordinator: Kellee Blondell

Phone: (208) 481-9882

Email: [kblondell@bcrd.org](mailto:kblondell@bcrd.org)

### Programs Director: Mollie Santo

Phone: (208) 578-2273 ext:5455

Email: [msanto@bcrd.org](mailto:msanto@bcrd.org)

BCRD Front Desk: (208) 578-2273

BCSD Transportation: (208) 578-5420

# Arrival & Pick-Up Procedures

- **HUB After School:** Children arrive by BCSD bus. Staff meet them at the front entrance and guide them to their classroom. Syringa Mountain School students are dropped off at the same location from Mountain Rides buses
- **Recess from School & Summer Camp:** Parents drop off at the HUB using the east entrance.
- **Pick-Up:** Authorized individuals must check in with staff. Unfamiliar individuals must show photo ID and have verified parent permission (email, text, or phone call confirmation).
- **Late Pick-Up Fees and Procedure**
  - \$10 after 6:00 PM (5:30 PM on Recess/Summer days)
  - \$1 per minute after 6:05 PM (5:35 PM on Recess/Summer days)
  - Emergency contacts notified after 15 minutes; authorities called after 30 minutes if emergency contacts cannot be reached.



## Health & Safety

Keep children home if sick (fever, vomiting, cough, sore throat, lice, etc.). If symptoms develop during the day, parents will be contacted for immediate pickup. Send children dressed for the weather—outdoor play happens daily when safe.

## Medication

Medications must be in the original bottle with prescription label. Only authorized staff (Coordinator, Assistant, or Lead Counselors) may administer. Notify staff of EPI pens or special medical needs prior to attending HUB Programs.

## Communication

Please inform the Youth Coordinator if your child experiences stress at school, home, or elsewhere—this helps us provide a supportive, understanding environment.

## What to Bring

- Labeled water bottle
  - One or two healthy snacks (provided for families in need)
  - Weather-appropriate clothing
  - For Summer Camp: bike & helmet (if applicable)
  - Cold sack lunch (RFS & Summer Camp only)
- \*Additional items may be required. Parents will be notified via email

## Personal Belongings

Label all items. Please avoid sending money or valuables. BCRD is not responsible for lost or damaged items. Check the Lost & Found outside the HUB.

## Behavior Expectations

We focus on respect, responsibility, positivity, and safety. Children are encouraged to:

- Be Respectful
- Be Responsible
- Be Positive
- Be Safe & In Control

## Discipline Policy

Common misbehaviors will be addressed using positive redirection and reinforcement. Ongoing misbehavior will be communicated to parents during pick up or via text or email.

Unacceptable behaviors include (violence, verbal abuse, intentional destruction of property, unwillingness to follow rules and/or instruction, running away from HUB Programs, stealing).

At the HUB, we promote respect, safety, and kindness in all interactions. Bullying, unsafe behavior, or repeated defiance will not be tolerated. When behavioral concerns arise, staff will use positive redirection, communicate with parents, and work on a behavior plan if needed.

Misbehavior qualifies as bullying when it is intentional, targeted, involves a real or perceived power imbalance, and is repeated or likely to repeat.

Serious and/or ongoing issues may result in suspension or dismissal from the program. Immediate dismissal may occur for physical harm or threats, property destruction, harassment or sexual misconduct, or behaviors beyond our ability to manage safely.

## Program Commitment Disclaimer

By registering your child(ren) in BCRD HUB Programs, you are committing to participation for the full duration of the program. We understand that scheduling conflicts or changes in circumstances may occur; however, withdrawn spaces are difficult to fill, particularly as the program progresses.

**We're excited to have your family join the HUB!** Together, we'll create a safe, inclusive, and fun environment where every child can learn, grow, and thrive.

